

# ROYAL CANADIAN SEA CADET CORPS CENTURION

## ROUTINE ORDERS September 2018

### Part 1: DUTIES, DRESS AND APPOINTMENTS

#### Duty and Dress

DATE	ACTIVITY	OOD/OIC	POOD	DUTY DIVISION	DRESS/ NOTES
4 Sept	Welcome BBQ	Lt(N) Learmonth	N/A	N/A	Civilian Attire
8 Sept	Seniors Weekend	SLt Notman	CPO1 Jordan	N/A	Officers: No.1 Cadets: C1
11 Sept	Parade Night	Lt(N) Kennedy	CPO2 Chen	Alpha	Officers: NCD Cadets: STU
15 Sept	Turkey Shoot	Lt(N) Gauthier	N/A	N/A	Civilian Attire
18 Sept	Parade Night	NCdt Sheifman	CPO2 McAteer	Bravo	Officers: NCD Cadets: STU
22 Sept	Cenotaph Re-Dedication	Lt(N) Kennedy	CPO1 Jordan	N/A	Officers: No.1 Cadets: C1
25 Sept	Sports Night	A/SLt Meunier	CPO2 Ross-Blevis	Charlie	Sports Gear
29-30 Sept	Sailing Weekend	TBA	TBA	N/A	Sailing Attire
2 Oct	Ceremonial Divisions	SLt Notman	TBA	N/A	Officers: 3B Cadets: C1

#### Appointments

POSITION TITLE	MEMBER	POSITION TITLE	MEMBER
Commanding Officer	Lt(N) Learmonth	Instructor	NCdt Shleifman
Executive Officer	Lt(N) Kennedy	Instructor	CI Harris
Training Officer	Capt Braet	Instructor	CI Ward
Supply Officer	Lt(N) Gauthier	Instructor	CI McGoey
Administration Officer	SLt Notman	Coxswain	CPO2 Jordan
Training Logistics	A/SLt Meunier	Regulating Petty Officer	CPO2 McAteer
Band Officer	CI Bedair		

## **Part 2: GENERAL ITEMS**

### **Training**

1. Any significant changes to the schedule will be communicated through a letter, email or phone call. The [Facebook page](#) and [Corps website](#) will also be updated regularly. DPOs will contact their cadets. In the event of any discrepancy, please refer to the Facebook page, as it is the easiest to keep up to date in a timely manner.

### **Work-Ups**

2. To begin the training year, all cadets will be assigned to one of four training divisions. In October, the regular division format will return. Questions are to be directed to the XO.

### **Turkey Shoot**

3. The Corps' annual Turkey Shoot will take place 15 Sept from 1000-1600. This is a traditional Corps marksmanship training day and competition. The winner of this event, of which all participating cadets have an equal chance, will be awarded a special prize at our Christmas mess dinner. Partial attendance can be accommodated, if this is communicated in advance through the [Corps website](#).

### **Cenotaph Re-Dedication**

4. On Saturday, 22 Sept, RCL Branch 638 will be re-dedicating our community Cenotaph, located at the Village Green Memorial Park, Colchester Square in Kanata. Cadets and spectators are to arrive at 1040 for the 1100 ceremony, which will be completed by 1200.

### **Sailing Weekend**

5. 28 Cadets will be identified to participate in our first sailing weekend at the Cadet Nautical Site Ottawa hosted at the Nepean Sailing Club. 0820-1630. Lunch is provided, dress for the weather. Support cadets in Phase 5+ are welcome to volunteer by indicating their interest to the XO.

### **Last-Minute Sailing Opportunities**

6. With the start of the training year there exists the possibility we may become aware of last-minute spaces freeing up at the local Cadet Nautical Site for weekends other than our scheduled sailing weekend. Cadets who would like to be contacted first should submit their names through the Chain of Command.

### **Requesting Leave and Absences**

7. Leave is only authorized once requested through a request form available on the [website](#), or in the Ship's Office. Cadets who do not request leave will be considered absent without authority (AWOL). Attendance is used to determine eligibility for special events including summer camps.
8. Cadets who require more than 3 weeks of consecutive leave must request to be excused drill and training. This is done through a cadet's divisional officer, and a substantial reason must be provided.
9. Cadets who fail to request leave for four (4) consecutive weeks are considered non-effective and will be released from the cadet program.

### **Wearing the Cadet Uniform**

10. Cadets are only authorized to wear their uniforms at cadet events and travelling directly to and from those events.
  
11. Cadets who wish to wear their uniforms to other events (Remembrance services at school, funerals, weddings etc...) must submit a request form to their Divisional Officer. Cadets may wear their uniforms to these events after permission has been given by the Commanding Officer.

### **Navy League Info**

12. Parents please email [navyleaguekanatabranch@gmail.com](mailto:navyleaguekanatabranch@gmail.com) to be included on the Navy League's info emails. Important information regarding fundraising and special events is distributed this way.
  
13. There will be a Tag Days fundraising event held 19-21 Oct. Cadets are to indicate their availability to their DPO NLT 25 Sept.

Jeremy Kennedy  
Lieutenant (Navy)  
Executive Officer  
[jeremy.kennedy@cadets.gc.ca](mailto:jeremy.kennedy@cadets.gc.ca)