

Royal Canadian Sea Cadet Corps Centurion

ROUTINE ORDERS October 2018

Part 1: DUTIES, DRESS AND APPOINTMENTS

Duty and Dress

DATE	ACTIVITY	OOD/OIC	Duty Cox'n	POOD	DUTY DIVISION	DRESS/ NOTES
2 Oct	Ceremonial Divisions	SLt Notman	N/A	TBA	N/A	Officers: 3B Cadets: C1
9 Oct	Park Cleanup	Lt(N) Gauthier	CPO2 Rowland	PO1 Gosselin	N/A	Officers: NCD Cadets: STU
13 Oct	Orienteering Comp	A/St Meunier	N/A	N/A	N/A	Civilian Attire
13 Oct	Legion Clean-up	Lt(N) Learmonth	N/A	N/A	N/A	Civilian Attire
13 Oct	Team Practices	TBA	N/A	N/A	N/A	Civilian Attire
16 Oct	Parade Night	NCdt Shleifman	CPO2 Chen	PO1 Mullin	1 st Stbd	Officers: NCD Cadets: STU
19-21 Oct	Tagging	TBA	N/A	N/A	N/A	Officers: 3C Cadets: C1
23 Oct	Parade Night	A/SLt Meunier	CPO2 Ross-Blevis	PO1 Eastop	2 nd Stbd	Officers: NCD Cadets: STU
26-28 Oct	Poppy Sales	Capt Braet	N/A	N/A	N/A	Officers: 3C Cadets: C1
30 Oct	Halloween Party	SLt Notman	CPO2 Rowland	PO1 Rowland	1 st Port	Costumes
6 Nov	Ceremonial Divisions	Lt(N) Gauthier	CPO2 Chen	PO2 Comeau, T	2 nd Port	Officers: 3C Cadets: C1

Appointments

POSITION TITLE	MEMBER	POSITION TITLE	MEMBER
Commanding Officer	Lt(N) Learmonth	Instructor	NCdt Shleifman
Executive Officer	Lt(N) Kennedy	Instructor	CI Harris
Training Officer	Capt Braet	Instructor	CI Ward
Supply Officer	Lt(N) Gauthier	Instructor	CI McGoey
Administration Officer	SLt Notman	Coxswain	CPO1 Jordan
Training Logistics	A/SLt Meunier		
Band Officer	CI Bedair		

Part 2: GENERAL ITEMS

Training

1. Any significant changes to the schedule will be communicated through a letter, email or phone call. The [Facebook page](#) and [Corps website](#) will also be updated regularly. DPOs will contact their cadets. In the event of any discrepancy, please refer to the Facebook page, as it is the easiest to keep up to date in a timely manner.

Park Clean-Up

2. Our first of two cleanings of Escarpment Park, our corps' adopted park will take place on 8 Oct, 1800-2000. Meeting place is 35 Beaufort Drive.

Orienteering Competition

3. The Ottawa St.Lawrence Area Orienteering Competition will be held 13 October. This event is only for cadets who have joined the team and have attended practices. All questions are to be directed to A/SLt Meunier

Legion Clean-up

4. On Saturday, 13 Sept, RCL Branch 638 has requested assistance with fall cleanup of their property at 70 Hines Road from 1230-1500. Interested cadets should make themselves known to Lt(N) Kennedy by sending a message through the [Corps website](#).

Tagging Weekend

5. The corps will be holding its first tagging weekend 19-21 October. This is our largest fundraiser of the year and all cadets and staff are expected to participate. Those cadets who have not already indicated their availability should do so ASAP.

Poppy Sales

6. To support the Royal Canadian Legion's annual Poppy Campaign, we will be assisting with poppy sales at various locations through the Kanata/Stittsville area 26-28 October and 2-4 November. All cadets and staff are expected to find some time to participate in this effort.

Remembrance Activities

7. Veteran's Week/Remembrance Day activities are very important to the Corps and as such we are very active during that period. Please mark the following activities in your calendars so that schoolwork can be completed in advance, shifts can be booked off at work and other conflicts cleared up before that time. Any sacrifices on participants' parts to attend pale greatly in comparison to the sacrifices of those whom we remember during this period, so bear that in mind when planning your schedules for that time period.

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| 22 October | - | First Poppy Presentation with Governor General – Select cadet only |
| 3 November | - | Service at Stittsville Legion Remembrance Dinner– Select Cadets Only |
| 10 November | - | Constance Bay Legion Remembrance Day Parade at 1300 – All Cadets |
| 11 November | - | Carp Legion Remembrance Day Parade at 0945 – Select Cadets |
| | - | Britannia Yacht Club Remembrance Ceremony at 0945 - Band |
| | - | Kanata Remembrance Day Parade at 0945 – Rest of Corps |
| | - | Stittsville Remembrance Day Parade at 1300 – All Cadets |

Requesting Leave and Absences

8. Leave is only authorized once requested through a request form available on the [website](#), or in the Ship's Office. Cadets who do not request leave will be considered absent without authority (AWOL). Attendance is used to determine eligibility for special events including summer camps.
9. Cadets who require more than 3 weeks of consecutive leave must request to be excused drill and training. This is done through a cadet's divisional officer, and a substantial reason must be provided.
10. Cadets who fail to request leave for four (4) consecutive weeks are considered non-effective and will be released from the cadet program.

Wearing the Cadet Uniform

11. Cadets are only authorized to wear their uniforms at cadet events and travelling directly to and from those events.
12. Cadets who wish to wear their uniforms to other events (Remembrance services at school, funerals, weddings etc...) must submit a request form to their Divisional Officer. Cadets may wear their uniforms to these events after permission has been given by the Commanding Officer.

Navy League Info

13. Parents please email navyleaguekanatabranch@gmail.com to be included on the Navy League's info emails. Important information regarding fundraising and special events is distributed this way.
14. There will be a parent/guardian meeting regarding fundraising and the corps trip on 16 October at 1830. All are requested to attend.
15. An on-going bottle drive will take place this training year. Volunteers will collect bottles during all cadet activities at Connaught, returning them to the Beer Store, with proceeds going to the Kanata Branch.

Jeremy Kennedy
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Executive Officer
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