

# ROYAL CANADIAN SEA CADET CORPS CENTURION

## ROUTINE ORDERS November 2018

### Part 1: DUTIES, DRESS AND APPOINTMENTS

#### Duty and Dress

DATE	ACTIVITY	OOD/OIC	Duty Cox'n	POOD	DUTY DIVISION	DRESS/ NOTES
<b>2-4 Nov</b>	Poppy Sales	Capt Braet	N/A	N/A	N/A	Officers: 3C Cadets: C1
<b>3 Nov</b>	Regional Orienteering	A/SLt Meunier	N/A	N/A	N/A	Civilian Attire
<b>3 Nov</b>	Veterans Dinner	Lt(N) Learmonth	CPO1 Jordan	N/A	N/A	Officers: No.1 Cadets: C1
<b>6 Nov</b>	Ceremonial Divisions	Lt(N) Gauthier	CPO2 Chen	PO2 Comeau, T	2 <sup>nd</sup> Port	Officers: 3C Cadets: C1
<b>10 Nov</b>	Constance Bay Parade	TBD	N/A	N/A	N/A	Officers: 1A Cadets: C1
<b>11 Nov</b>	Remembrance Day	Various	N/A	N/A	N/A	Officers: 1A Cadets: C1
<b>13 Nov</b>	Parade Night	NCdt Shleifman	CPO2 Rowland	PO2 Comeau, J	1 <sup>st</sup> Stbd	Officers: NCD Cadets: STU
<b>17-18 Nov</b>	Amazing Race Wknd	Lt(N) Learmonth	N/A	N/A	N/A	Civilian Attire
<b>20 Nov</b>	Sports Night	A/SLt Meunier	CPO2 Ross-Blevis	PO2 Waddell	2 <sup>nd</sup> Stbd	Sports Gear
<b>24-25 Nov</b>	Phase 5 Workshops	N/A	N/A	N/A	N/A	Cadets: C2/C3
<b>27 Nov</b>	Parade Night	SLt Notman	CPO2 Chen	PO1 Gosselin	1 <sup>st</sup> Port	Officers: NCD Cadets: STU

#### Appointments

POSITION TITLE	MEMBER	POSITION TITLE	MEMBER
Commanding Officer	Lt(N) Learmonth	Instructor	NCdt Shleifman
Executive Officer	Lt(N) Kennedy	Instructor	CI Harris
Training Officer	Capt Braet	Instructor	CI Ward
Supply Officer	Lt(N) Gauthier	Instructor	CI McGoey
Administration Officer	SLt Notman	Coxswain	CPO1 Jordan
Training Logistics	A/SLt Meunier		
Band Officer	CI Bedair		

## Part 2: GENERAL ITEMS

### Training

1. Any significant changes to the schedule will be communicated through a letter, email or phone call. The [Facebook page](#) and [Corps website](#) will also be updated regularly. DPOs will contact their cadets. In the event of any discrepancy, please refer to the Facebook page, as it is the easiest to keep up to date in a timely manner.

### Orienteering Competition

2. The Central Region Orienteering Competition will be held 3 November. This event is only for cadets who have qualified at the OSLA level. All questions are to be directed to A/SLt Meunier

### Poppy Sales

3. To support the Royal Canadian Legion's annual Poppy Campaign, we are assisting with poppy sales at various locations through the Kanata/Stittsville area 2-4 November. Thank you to everyone who took the time to participate.

### Cadet Co-op Credits

4. Parents are invited on 6 Nov at 1900 at Connaught Ranges to an information about earning high-school co-op credits through participation in the cadet program. This presentation will last 20-30 minutes.

### Remembrance Activities

5. Veteran's Week/Remembrance Day activities are very important to the Corps and as such we are very active during that period. Please mark the following activities in your calendars so that schoolwork can be completed in advance, shifts can be booked off at work and other conflicts cleared up before that time. Any sacrifices on participants' parts to attend pale greatly in comparison to the sacrifices of those whom we remember during this period, so bear that in mind when planning your schedules for that time period.

- 3 November - Service at Stittsville Legion Remembrance Dinner 1715-2100 – **6 Cadets Only**
- 10 November - Constance Bay Legion Remembrance Day Parade at 1300 – **All Cadets**
- 11 November - Carp Legion Remembrance Day Service at 1000 – **5-6 cadets**
  - Britannia Yacht Club Remembrance Ceremony at 0945 - **Band**
  - Kanata Remembrance Day Parade at 0945, meet at Earl of March – **Rest of Corps**
  - Stittsville Remembrance Day Parade at 1300, meet at Legion – **All Cadets**

### Amazing Race Weekend

6. A unique joint training weekend with the Carleton Place and Kemptville cadet corps will take place 17-18 Nov at Connaught Ranges and the local area. This will be an overnight activity, beginning Saturday morning at 0930 and concluding on Sunday at 1400. Meals, accommodations and special evening activities are provided. Partial participation may be possible, but advance notice will be required.

## **Cadet Fitness Assessment**

7. The 20 Nov sports night will include the Cadet Fitness Assessment (push-ups, sit-ups, sit and reach, shoulder flexibility test and shuttle run). All cadets are required to participate in this once a year to complete their phase training. Certain deployments and summer courses require a successful assessment.

## **Requesting Leave and Absences**

8. Leave is only authorized once requested through a request form available on the [website](#), or in the Ship's Office. Cadets who do not request leave will be considered absent without authority (AWOL). Attendance is used to determine eligibility for special events including summer camps.
9. Cadets who require more than 3 weeks of consecutive leave must request to be excused drill and training. This is done through a cadet's divisional officer, and a substantial reason must be provided.
10. Cadets who fail to request leave for four (4) consecutive weeks are considered non-effective and will be released from the cadet program.

## **Wearing the Cadet Uniform**

11. Cadets are only authorized to wear their uniforms at cadet events and travelling directly to and from those events.
12. Cadets who wish to wear their uniforms to other events (Remembrance services at school, funerals, weddings etc...) must submit a request form to their Divisional Officer. Cadets may wear their uniforms to these events after permission has been given by the Commanding Officer.

## **Navy League Info**

13. Parents please email [navyleaguekanatabranch@gmail.com](mailto:navyleaguekanatabranch@gmail.com) to be included on the Navy League's info emails. Important information regarding fundraising and special events is distributed this way.
14. An on-going bottle drive will take place this training year. Volunteers will collect bottles during all cadet activities at Connaught, returning them to the Beer Store, with proceeds going to the Kanata Branch.

Jeremy Kennedy  
Lieutenant (Navy)  
Executive Officer  
[jeremy.kennedy@cadets.gc.ca](mailto:jeremy.kennedy@cadets.gc.ca)