

# ROYAL CANADIAN SEA CADET CORPS CENTURION

## ROUTINE ORDERS December 2018

### Part 1: DUTIES, DRESS AND APPOINTMENTS

#### Duty and Dress

DATE	ACTIVITY	OOD/OIC	Duty Cox'n	POOD	DUTY DIVISION	DRESS/ NOTES
1 Dec	Stittsville Parade	CI Ward	N/A	N/A	N/A	Officers: 3C Cadets: C1
4 Dec	Jeans for Charity	Lt(N) Kennedy	CPO2 Rowland	PO1 Rowland	2 <sup>nd</sup> Port	Civilian Attire
8 Dec	Team Practices	N/A	N/A	N/A	N/A	Civilian Attire
11 Dec	Mess Dinner	Lt(N) Gauthier	CPO1 Jordan	N/A	N/A	Officers: No.2 Cadets: C1
15 Dec	Team Practices	N/A	N/A	N/A	N/A	Civilian Attire
18 Dec	Christmas Party	NCdt Shleifman	CPO2 Ross-Blevis	PO1 Mullin	1 <sup>st</sup> Stbd	Civilian Attire

#### Appointments

POSITION TITLE	MEMBER	POSITION TITLE	MEMBER
Commanding Officer	Lt(N) Learmonth	Instructor	NCdt Shleifman
Executive Officer	Lt(N) Kennedy	Instructor	CI Harris
Training Officer	Capt Braet	Instructor	CI Ward
Supply Officer	Lt(N) Gauthier	Instructor	CI McGoey
Administration Officer	SLt Notman	Coxswain	CPO1 Jordan
Training Logistics	A/SLt Meunier		
Band Officer	CI Bedair		

## **Part 2: GENERAL ITEMS**

### **Winter Weather Statement**

1. As we enter the winter months, the risk of adverse weather affecting training increases. If training has to be cancelled due to weather, we will make the announcement on Facebook and Instagram. Cadets without access to either of these should inquire through their divisional system. Regardless if training is cancelled or not, if anyone deems it unsafe to travel to cadets due to the condition of the roads, simply send us a message through the corps website for the absence to be excused.

### **Training**

2. Any significant changes to the schedule will be communicated through a letter, email or phone call. The [Facebook page](#) and [Corps website](#) will also be updated regularly. DPOs will contact their cadets. In the event of any discrepancy, please refer to the Facebook page, as it is the easiest to keep up to date in a timely manner.

### **Biathlon Competition**

3. The OSLA Biathlon competition will take place 19/20 January. Questions about practice times to be directed to A/Slt Meunier.

### **OSLA Band Clinic**

4. An area band clinic will be held at Connaught 29-30 January. Training will be from 0800-1630 Saturday and 0800-1400 Sunday. Lunch is provided. Cadets who had indicated their desire to attend are registered.

### **Holiday Stand Down**

5. There will be no training on 25 December and 1 Jan. We will return to regular training on Tuesday 8 January.

### **Annul Mess Dinner**

6. One of our corps' oldest traditions is an annual mess dinner before the holidays. We follow the form of a traditional naval mess dinner, and as a reward for their hard work since September, the officers will be serving the cadets. This years' dinner will be held Tuesday, 11 December at the Kanata Branch of the Royal Canadian Legion, 70 Hines Road. It will take place during regular training times. This is a sponsored dinner, so cadets who indicate that they will attend are required to be there.

### **Requesting Leave and Absences**

7. Leave is only authorized once requested through a request form available on the [website](#), or in the Ship's Office. Cadets who do not request leave will be considered absent without authority (AWOL). Attendance is used to determine eligibility for special events including summer camps.
8. Cadets who require more than 3 weeks of consecutive leave must request to be excused drill and training. This is done through a cadet's divisional officer, and a substantial reason must be provided.
9. Cadets who fail to request leave for four (4) consecutive weeks are considered non-effective and will be released from the cadet program.

### **Wearing the Cadet Uniform**

10. Cadets are only authorized to wear their uniforms at cadet events and travelling directly to and from those events.
  
11. Cadets who wish to wear their uniforms to other events (Remembrance services at school, funerals, weddings etc...) must submit a request form to their Divisional Officer. Cadets may wear their uniforms to these events after permission has been given by the Commanding Officer.

### **Navy League Info**

12. Parents please email [navyleaguekanatabranch@gmail.com](mailto:navyleaguekanatabranch@gmail.com) to be included on the Navy League's info emails. Important information regarding fundraising and special events is distributed this way.
  
13. An on-going bottle drive will take place this training year. Volunteers will collect bottles during all cadet activities at Connaught, returning them to the Beer Store, with proceeds going to the Kanata Branch.

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