

ROYAL CANADIAN SEA CADET CORPS CENTURION

ROUTINE ORDERS February 2019

Part 1: DUTIES, DRESS AND APPOINTMENTS

Duty and Dress

DATE	ACTIVITY	OOD/OIC	POOD	DUTY DIVISION	DRESS/ NOTES
1 Feb	Drill team practice	SLt Notman	N/A	N/A	Civilian attire/boots
2 Feb	Range/Band practice	Lt(N) Gauthier	N/A	N/A	Civilian attire
5 Feb	Ceremonial Divisions	SLt Notman	PO2 Comeau, J	2 nd Stbd	Officers: 3C Cadets: C1
8 Feb	Drill team practice	SLt Notman	N/A	N/A	Civilian attire/boots
9 Feb	Range/Band practice	A/SLt Meunier	N/A	N/A	Civilian attire
12 Feb	Parade Night	ASlt Meunier	PO1 Rowland	1 st Port	Officers: NCD Cadets: STU
15 Feb	Drill team practice	SLt Notman	N/A	N/A	Civilian attire/boots
16 Feb	Range/Band practice	Lt(N) Gauthier	N/A	N/A	Civilian attire
19 Feb	Parade Night	ASlt Gauthier	PO1 Waddell	2 nd Port	Officers: NCD Cadets: STU
22 Feb	Drill team practice	SLt Notman	N/A	N/A	Civilian attire/boots
23 Feb	Range/Band practice	Lt(N) Gauthier	N/A	N/A	Civilian attire
26 Feb	Parade Night	NCdt Shleifman	PO1 Eastop	1st Stbd	Officers: NCD Cadets: STU

Appointments

POSITION TITLE	MEMBER	POSITION TITLE	MEMBER
Commanding Officer	Lt(N) Learmonth	Instructor	NCdt Shleifman
Executive Officer	Lt(N) Kennedy	Instructor	CI Harris
Training Officer	Capt Braet	Instructor	CI Ward
Supply Officer	Lt(N) Gauthier	Instructor	CI McGoey
Administration Officer	SLt Notman	Coxswain	CPO2 Rowland
Training Logistics	A/SLt Meunier	Chief of Training	CPO2 Ross-Blevis
Band Officer	CI Ward	Regulating Petty Officer	CPO2 Chen

Part 2: GENERAL ITEMS

Winter Weather Statement

1. As we enter the winter months, the risk of adverse weather affecting training increases. If training has to be cancelled due to weather, we will make the announcement on Facebook and Instagram. Cadets without access to either of these should inquire through their divisional system. Regardless if training is cancelled or not, if anyone deems it unsafe to travel to cadets due to the condition of the roads, simply send us a message through the corps website for the absence to be excused.

Training

2. Any significant changes to the schedule will be communicated through a letter, email or phone call. The [Facebook page](#) and [Corps website](#) will also be updated regularly. DPOs will contact their cadets. In the event of any discrepancy, please refer to the Facebook page, as it is the easiest to keep up to date in a timely manner.

March Break Trip

3. The information about the March Break Trip to Washington/Virginia has been distributed. If you require additional information, please ask through your divisional staff. **Deposits are due by February 12.**

Navy League Medal of Excellence

4. Recommendations for the Navy League Medal of Excellence are due in Toronto by February 15. Cadets interested in being considered for this medal must submit a personal resume and a 1-2 page biography of their cadet experience. These documents are due to the corps by **February 12.**

PD Opportunity

5. A professional development day will be hosted by OSLA on 2 March. This will take place at Connaught and will feature a variety of speakers on several topics. There is room for 3 senior cadets and 3 officers per unit. Lunch will be provided. Availability must be communicated to the XO by **February 12.** Unused spaces will be passed along to other units.

Cadet Summer Training Applications

1. Applications for summer camp course are now available. Forms and information sheets are available in the office. Applications are due by **February 26.** Late applications will not be accepted.

Requesting Leave and Absences

2. Leave is only authorized once requested through a request form available on the [website](#), or in the Ship's Office. Cadets who do not request leave will be considered absent without authority (AWOL). Attendance is used to determine eligibility for special events including summer camps.
3. Cadets who require more than 3 weeks of consecutive leave must request to be excused drill and training. This is done through a cadet's divisional officer, and a substantial reason must be provided.

4. Cadets who fail to request leave for four (4) consecutive weeks are considered non-effective and will be released from the cadet program.

Wearing the Cadet Uniform

5. Cadets are only authorized to wear their uniforms at cadet events and travelling directly to and from those events.
6. Cadets who wish to wear their uniforms to other events (Remembrance services at school, funerals, weddings etc...) must submit a request form to their Divisional Officer. Cadets may wear their uniforms to these events after permission has been given by the Commanding Officer.

Navy League Info

7. Parents please email navyleaguekanatabranch@gmail.com to be included on the Navy League's info emails. Important information regarding fundraising and special events is distributed this way.
8. An on-going bottle drive will take place this training year. Volunteers will collect bottles during all cadet activities at Connaught, returning them to the Beer Store, with proceeds going to the Kanata Branch.

Jeremy Kennedy
Lieutenant (Navy)
Executive Officer
jeremy.kennedy@cadets.gc.ca