

ROYAL CANADIAN SEA CADET CORPS CENTURION

ROUTINE ORDERS April 2019

Part 1: DUTIES, DRESS AND APPOINTMENTS

Duty and Dress

DATE	ACTIVITY	OOD/OIC	POOD	DUTY DIVISION	DRESS/ NOTES
2 Apr	Change of Command	SLt Notman	PO1 Rowland	2 nd Port	Officers: No.1 Cadets: C1
6 Apr	Team Practices	TBA	N/A	N/A	Civilian attire
9 Apr	Sports Night	NCdt Shleifman	PO1 Waddell	1 st Stbd	Sports attire
12-14 Apr	Tagging Fundraiser	TBA	N/A	N/A	Officers: 3B Cadets: C3
16 Apr	Parade Night	A/SLt Meunier	PO1 Eastop	1 st Port	Officers: NCD Cadets: STU
20 Apr	Team Practices	TBA	N/A	N/A	Civilian Attire
23 Apr	Parade Night	Capt Braet	PO2 Rempel	2 nd Stbd	Officers: NCD Cadets: STU
26-28 Apr	SIDC	Lt(N) Kennedy	N/A	N/A	Officers: NCD Cadets: STU
30 Apr	Jeans for Charity	Lt(N) Gauthier	PO2 Kassam	2 nd Port	Civilian attire

Appointments

POSITION TITLE	MEMBER	POSITION TITLE	MEMBER
Commanding Officer	Lt(N) Kennedy	Instructor	NCdt Shleifman
Executive Officer		Instructor	CI Harris
Training Officer	Capt Braet	Instructor	Capt Hodder
Supply Officer	Lt(N) Gauthier	Instructor	CI McGoey
Administration Officer	SLt Notman	Coxswain	CPO2 Rowland
Training Logistics	A/SLt Meunier	Chief of Training	CPO2 Ross-Blevis
Band Officer	CI Ward	Regulating Petty Officer	CPO2 Chen

Part 2: GENERAL ITEMS

Training

1. Any significant changes to the schedule will be communicated through a letter, email or phone call. The [Facebook page](#) and [Corps website](#) will also be updated regularly. DPOs will contact their cadets. In the event of any discrepancy, please refer to the Facebook page, as it is the easiest to keep up to date in a timely manner.

Merit Review Board

2. Cadets interested in promotion from PO1 to CPO2 or CPO2 to CPO1 must participate in a Merit Review Board. Details of this process can be found in CATO 13-02 Annex B. Cadets must express interest in promotion to these levels to the Training Officer by April 9.

Cadet Fitness Assessment

3. The second Cadet Fitness Assessment of the year will take place Tuesday, April 9 during the training night. Cadets require a current fitness assessment on file in order to participate in summer training, deployments, exchanges, and to complete the training year. Dress for physical activity and bring a water bottle.

Band and Drill Competition

4. The OSLA Band and Drill competition will take place Saturday May 5 at the Carleton Place Arena. Spectators and non-participating cadets are welcome to attend. Please direct specific questions to the Band Officer or Drill Team Coach.

Tag Day

5. The Navy League has a tagging fundraiser planned for April 12-14. Specific timings will be announced closer to the date.

Save the Dates

6. As we approach the spring months, the tempo of corps activity increases. Please take note of these upcoming dates in order to maximize participation.
 - 26-28 April – OSLA Interdivisional Seamanship Competition – all cadets
 - 4 May – Band and Drill Competition – Band and drill teams
 - 5 May – National Battle of the Atlantic Parade – all cadets
 - 17-19 May – On Water Weekend – all cadets
 - 25-26 May – Sailing Weekend – 28 cadets to be named
 - **9 June – Annual Ceremonial Review – Important for all cadets to attend**
 - 15-16 June – Sailing Weekend – cadets who did not sail in May

Requesting Leave and Absences

1. Leave is only authorized once requested through a request form available on the [website](#), or in the Ship's Office. Cadets who do not request leave will be considered absent without authority (AWOL). Attendance is used to determine eligibility for special events including summer camps.

2. Cadets who require more than 3 weeks of consecutive leave must request to be excused drill and training. This is done through a cadet's divisional officer, and a substantial reason must be provided.
3. Cadets who fail to request leave for four (4) consecutive weeks are considered non-effective and will be released from the cadet program.

Wearing the Cadet Uniform

4. Cadets are only authorized to wear their uniforms at cadet events and travelling directly to and from those events.
5. Cadets who wish to wear their uniforms to other events (Remembrance services at school, funerals, weddings etc...) must submit a request form to their Divisional Officer. Cadets may wear their uniforms to these events after permission has been given by the Commanding Officer.

Navy League Info

6. Parents please email navyleaguekanatabranch@gmail.com to be included on the Navy League's info emails. Important information regarding fundraising and special events is distributed this way.
7. An on-going bottle drive will take place this training year. Volunteers will collect bottles during all cadet activities at Connaught, returning them to the Beer Store, with proceeds going to the Kanata Branch.

Jeremy Kennedy
Lieutenant (Navy)
Commanding Officer
jeremy.kennedy@cadets.gc.ca